



Fair Treatment and Equal Benefits and Opportunity Policy

1. Overview

The International Screen Academy (ISA) supports the concept of equal opportunity and is committed to providing all staff, students and potential students with a working and learning environment which values diversity, respects differences and provides an environment that is safe, healthy, positive, supportive and free from all forms of harassment, bullying and discrimination.

2. Definitions

For the purposes of this document the following applies:

The Act refers to the *Higher Education Support Act 2003*

Student/s refers to all persons enrolled in a unit of study who are, or would be entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act; and

Potential student/s refers to all persons seeking to enrol in a VET unit of study that meets the course requirements under subclause 45(1) of Schedule 1A of the Act and who are, or would be, entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act.

3. Fair Treatment

ISA will treat fairly all students and potential students.

4. Entry, Application and Student Selection

ISA has open, fair and transparent procedures, based on merit for making decisions about:

- a) the selection, from among potential students; and
- b) the treatment of students.

Potential students seeking to enrol in a VET unit of study with ISA, regardless of their background, circumstances or eligibility for funding, will be assessed for entry to study through the same published entry requirements and through the same process.

See <http://isasydney.com.au/applications> for entry requirements, the application process and student selection for ISA's Advanced Diploma courses.

All applicants who are eligible for funding under government loan schemes or programs, eg VET FEE-HELP, will be advised of this right on application or interview for entry. Applicants will neither be advantaged or disadvantaged by their eligibility

for any loan scheme or program. All assessment from application to the end of the course of study will be based on merit and an individual, case to case basis.

5. Publication and Version Control

Staff and students are advised of this policy through publication on the ISA's website.

Version	Amendments	Approval	Date Approved
2	Updated that entry, application and student selection information is published on the ISA website	Managing Director	15/5/14