



Course Credit & Recognition of Prior Learning (RPL) Application Form

Are you applying for course credit because you have previously received skills and knowledge through:

1. Previous study?

- please attach a copy of your qualification,
- please provide a transcript of your units of study and achievements,
- please ensure contact details of the school/institution are available to confirm qualifications.

2. Skills gained in the workplace?

- please provide a list of your employers and dates of employment,
- please provide a portfolio of works completed from your workplace environment, for our assessment of the competencies you have gained,
- please book an interview with the school to discuss your work and employment.

Student Name: _____

Student Number: _____

Course of Study: _____

Commencement Date: _____

I wish to apply for course credit/RPL for: _____

Signature: _____ Dated: _____

Office Use Only

Course Code No: _____

Evidence provided: _____

Evidence Sufficient? (Y/N)

Details: _____

RPL / Credit granted for: _____

I approve the awarding of course credit as detailed above:

Head of Department Signature: _____ Dated: _____

I acknowledge the course credit that I have been granted:

Student Signature: _____ Dated: _____